

**PROPOSED REGULATIONS AND POLICY CONCERNING
GIFTS BY THE CODY MEDICAL FOUNDATION**

1. All requests for gifts or donations shall be in writing, and shall include the signature of the requesting individual or his representative. Such request shall detail the reasons for the request, the cost of the proposed gift, the location at which the gift will be retained, and finally the reason why the request cannot be obtained from another source.

2. Individuals or entities making a request shall have a representative available to answer questions of the board at the time the request is considered. The chairman shall determine whether a representative shall be at the meeting at which the request is presented and determined. Any requests for purchase of equipment for medical staff of West Park Hospital shall be made through the office of the chief executive officer of the hospital who shall indicate his approval or disapproval determined in concert with his elected board.

3. In determining whether a proposed gift or donation is approved, the board will consider the following:

- (1) will the request improve the medical care for the community;
- (2) Would the request be available from any other source if it is not approved by the Cody Medical Foundation;
- (3) Are similar services or equipment available in the community.

ATTEST:

secretary

CODY MEDICAL FOUNDATION

by _____

president